

## MANDATORY BID FORM

Bidders **must** download The Mandatory Bid Form in its entirety (open, save, or print documents(s) on their own computer system), enter pricing where indicated, complete any other required information, sign all appropriate forms, and attach (upload) the completed Mandatory Bid Form to their HlePRO online bid submission. The total aggregate amount entered into HlePRO must be identical to the total aggregate amount provided herein.

**BID CHECKLIST**

THE FOLLOWING ITEM IN THIS TABLE MUST BE ADDRESSED AND THE COMPLETED BID CHECKLIST SHALL BE UPLOADED WITH THE BIDDERS HIEPRO SUBMISSION.

REQUIREMENT DESCRIPTION	ACTION REQUIRED	COMPLETE
Review Notice to Bidders	Read and understood	
Bid Requirements, Bid page 3 (Overview)	Read and understood	
Technical Specifications, Bid pages 4-13	Read and understood	
Special Provisions, Bid pages 14-16	Read and understood	
Bid Checklist	Complete and attach to HlePRO	
Bid Price List	Complete, sign, and attach to HlePRO*	
Business Classification Statement	Complete, sign, and attach to HlePRO	
Bid Signature Page	Complete, sign, and attach to HlePRO	

\* The University is not responsible for any errors in bid calculations or extensions not attributed to a system error

**BID PRICE LIST**

Bidders must bid on all items in order to be considered for award.

<b>PART 1</b>						
Item	Description	Monthly Cost		Qty		Extended Cost
<b>Annual Core Maintenance</b>						
1.	Technical Support and Maintenance for Core Platform (include Avaya maintenance with subscription and local support maintenance)		X	12	=	
2.	Technical Support and Maintenance for Voicemail application (include Avaya maintenance with subscription and local support maintenance)		X	12	=	
<b>Annual Campus/Site Maintenance</b>						
3.	Hawaii CC-Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
4.	Honolulu CC - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
5.	Kapiolani CC - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
6.	Kauai CC - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
7.	Leeward CC - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
8.	UH Hilo - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
9.	UH Manoa - Technical support and Maintenance for campus communication servers, PBX, and batteries for servers (include Avaya PASS and local support)		X	12	=	
10.	UH, West Oahu - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	

Item	Description	Monthly Cost		Qty		Extended Cost
11.	UH Maui College - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
12.	Windward CC - Technical support and Maintenance for campus communication servers (include Avaya PASS and local support)		X	12	=	
<b>TOTAL AMOUNT OF PART 1 (ITEM NOS. 1-12)*</b>						
<p>*Price shall include all applicable taxes. All maintenance software yearly support by the manufacturers for phone servers and core servers shall be included as part of the price. All software upgrades and patches of the core and remote servers as authorized, including the Avaya Signaling Server, Avaya Communication Server, Avaya Session Manager, Avaya System Management Server, and Avaya Aura Messaging shall be included in the yearly maintenance cost.</p>						
<b>PART 2</b>						
<b>Annual Core Maintenance/Parts</b>						
Item	Description	Unit Cost		Qty		Extended Cost
13.	CS1000E CPPM HA Sys SW A7.5		X	1	=	
14.	APS NRA tracking		X	1	=	
15.	MG1000 Chassis and Cabinet T1		X	2	=	
16.	Ground Bar Assy Opt11		X	1	=	
17.	Cable Ethernet RJ45 M-M 25cm		X	14	=	
18.	MG 1000 Chassis		X	3	=	
19.	MG 1000 Chassis Expander		X	5	=	
20.	UDT Clock Controller D/B		X	1	=	
21.	COTS Server		X	1	=	
22.	UOT E1ft1 Pack		X	2	=	
23.	Premium Service Pkg TDM User License: 1-99 licenses		X	1	=	
24.	Premium Service Pkg TDM User License: 100 - 199 licenses		X	1	=	
25.	Prem IP Set License: 1 - 99		X	1	=	
26.	Prem IP Set License: 100 - 199		X	1	=	
27.	Prem IP Set License: 200 - 299		X	1	=	
28.	Prem IP Set License: 300 - 399		X	1	=	
29.	Prem IP Set License: 400 - 499		X	1	=	
30.	Transfer IP Set License: 1 - 99		X	1	=	
31.	Transfer IP Set License: 100 - 199		X	1	=	
32.	Transfer IP Set License: 200 - 299		X	1	=	
33.	SIP Access Port: 1 - 99		X	1	=	

Item	Description	Unit Cost		Qty		Extended Cost
34.	SIP Access Port: 100 - 199		X	1	=	
35.	SIP Access Port: 200 - 299		X	1	=	
36.	CS1000E CPPM QUOT HA Chassis		X	1	=	
37.	CPOC SS (Chassis/Cabinet) R7.5		X	2	=	
38.	CS 1000 Apps on COTS Server R7.5		X	1	=	
39.	CPDC Sig Server S/W (4GB USB) R7.5		X	2	=	
40.	DB9F TO DB9F SERIAL CABLE NULL		X	1	=	
41.	PWA Cord 9.9ft 11CM 125VA		X	12	=	
42.	CS1000E CPPM OUOT HA Chassis		X	1	=	
43.	CPDC SS (Chassis/Cabinet) R7.5		X	2	=	
44.	CS 1000 Apps on COTS Server R7.5		X	1	=	
45.	CPDC Sig Server S/W (4GB USB) R7.5		X	2	=	
46.	DB9F TO DB9F SERIAL CABLE NULL		X	1	=	
47.	PWR Cord 9.9ft 11 CM 125VA		X	12	=	
48.	SW Pkg 57-BARS-BASIC Alternate		X	1	=	
49.	Card 8 Port UTX		X	1	=	
50.	IP Music Session License		X	40	=	
51.	IP RAN Session License		X	20	=	
52.	IP Media Services Session Lie		X	89	=	
53.	CS1K RFC4240 Floating Lie		X	89	=	
54.	SM R6.X SIP CON LIC ENTITLE: 1-499		X	1	=	
55.	SM R6.X SIP CON LIC ENTITLE: 500- 999		X	1	=	
56.	SM R6.X SIP CON LIC ENTITLE: 1000-1999		X	1	=	
57.	SM R6.X SIP CON LIC ENTITLE: 2000-2999		X	1	=	
58.	CS1K MAS Lic (per server)		X	1	=	
59.	CABLE CONN D/E F 25/30'		X	10	=	
60.	Terminal block, 60x5, field terminated		X	1	=	
61.	T-Serv II S/A CSU		X	2	=	
62.	DA1SS/female to RJ48C Plug 50 ft.		X	2	=	
63.	DA15P/male to RJ48C Plug 50 ft.		X	2	=	
64.	24V DC Power CSU		X	2	=	
65.	Mounting Tray 19" for up to 2 units		X	2	=	
66.	CS1000 - Partner Assurance Software Support - Tier 2 (1-99 users) Basic - SLNAQQ		X	1	=	
67.	CS1000 - Partner Assurance Software Support - Tier 2 (101-199 users) Basic - SLNAQQ		X	1	=	
68.	Cat-5e 10ft blue		X	10	=	
69.	NETPATHPLUS 4-SER 4-NET 8-SEN VPN FW RTR		X	1	=	
70.	AC POWER SUPPLY [EINP2, EINP2SM05]		X	1	=	

Item	Description	Unit Cost		Qty		Extended Cost
71.	NORTEL CABLE KIT		X	1	=	
72.	ENTERPRISE CONFIG TO QUOTE MATERIAL		X	1	=	
73.	AVAYA COMMUNICATIONS SOLUTION		X	1	=	
74.	SOFTWARE SUPPORT MESSAGING MODEL		X	1	=	
75.	SS AURA MSG R6.X 1 SEAT MAINSTRM PP: 1-199		X	1	=	
76.	SS AURA MSG R6.X 1 SEAT MAINSTRM PP: 101-1199		X	1	=	
77.	SS MOD MSG INTERNAL AMORTIZATION: 1-199		X	1	=	
78.	SS MOD MSG INTERNAL AMORTIZATION: 101-1199		X	1	=	
79.	SS MOD MSG 1X PREPAID: 1-199		X	1	=	
80.	SS MOD MSG 1X PREPAID: 101-1199		X	1	=	
81.	MSG ADDS MODEL		X	1	=	
82.	MSG R6.X AV STORE SEAT TRACKING: 1-199		X	1	=	
83.	MSG R6.X AV STORE SEAT TRACKING: 101-1199		X	1	=	
84.	MSG A6.X 1 SEAT MAINSTRM ADD: 1-199		X	1	=	
85.	MSG R6.X 1 SEAT MAINSTRM ADD: 101-1199		X	1	=	
86.	MSG R6.X APPLICATION PLUS STORAGE		X	1	=	
87.	R610 SRVR AAM 1CPU-LO HI-RAID 10K		X	1	=	
88.	PWR CORD USA		X	2	=	
89.	Enclosure with Sides - Rack - 42U - 19" shipped		X	3	=	
90.	Rack shelf (ventilated) - black (for 4 Post units) Holds Max 250 lbs.		X	3	=	
91.	Basic Rack-Mount POU		X	3	=	
92.	Cable organizer - black - Horizontal - 1U with RINGs		X	3	=	
93.	Console KVM Switch with 17" LCD		X	1	=	
94.	KVM Cable		X	4	=	
95.	Transfer IP licenses from one CSK1000 to another CSK1000.		X	1	=	

Item	Description	Per Hour Rate		Number of Hours		Extended Cost
<b>Labor Rates</b>						
96.	Technician Hourly Labor Rate (Business Day)		X	1 hour	=	
97.	Technician Hourly Labor Rate (Weekend/Holiday)		X	1 hour	=	
98.	Technician Hourly Labor Rate (Overtime)		X	1 hour	=	
99.	Programming Hourly Labor Rate (Business Day)		X	1 hour	=	
100.	Programming Hourly Labor Rate (Weekend/Holiday)		X	1 hour	=	
101.	Engineering Services Hourly Labor Rate (Business Day)		X	1 hour	=	
102.	Engineering Hourly Labor Rate (Weekend/Holiday)		X	1 hour	=	
103.	Engineering Hourly Labor Rate (Overtime)		X	1 hour	=	
104.	End-User Training		X	1 hour	=	
105.	Admin User Training		X	1 hour	=	
106.	Professional Services Hourly Labor Rate (Business Day)		X	1 hour	=	
107.	Technician Labor: Remotely shutdown CS1000 for scheduled extended power outage and restart system		X	1 hour	=	
108.	Technician Labor: On-site technician to monitor system during scheduled 6 hour power outage on a weekend.		X	1 hour	=	
<b>TOTAL AMOUNT OF PART 2 (ITEM NOS.13-108)**</b>					=	
<b>TOTAL AGGREGATE AMOUNT OF PARTS 1 AND 2***</b>					=	

\*\*Price shall be F.O.B destination including all applicable taxes and fees.

\*\*\* Bidders must bid on ALL items in PARTS 1 AND 2 to be considered for award

**(IF BY INDIVIDUAL)**

NAME (Signature)

TYPED NAME

D.B.A.

FEDERAL TAXPAYER  
IDENTIFICATION NUMBER

ADDRESS

CITY

STATE

ZIP CODE

EMAIL ADDRESS

TELEPHONE NUMBER

FAX NUMBER

**(IF BY PARTNERSHIP)**

OFFICIAL/LEGAL NAME OF FIRM

FEDERAL TAXPAYER  
IDENTIFICATION NUMBER

NAME (Signature)

TYPED NAME

PARTNER

EMAIL ADDRESS

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

**(IF BY CORPORATION)**

OFFICIAL/LEGAL NAME OF COMPANY

FEDERAL TAXPAYER  
IDENTIFICATION NUMBER

\*OFFICER (Signature)

TYPED NAME

EMAIL ADDRESS

TITLE

ADDRESS OF COMPANY

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

**(SEAL)**

**IF LICENSED OR INCORPORATED TO DO BUSINESS WITHIN THE STATE OF HAWAII AND SUBJECT TO THE PROVISIONS OF THE HAWAII GENERAL EXCISE TAX LAWS, INDICATE GENERAL EXCISE TAX LICENSE NUMBER**

*\*For Corporations include evidence of the authority of this officer to submit a bid on behalf of the corporation, giving also, the address and names and addresses of the other officers.*

**NOTE:** FILL IN ALL BLANK SPACES WITH INFORMATION ASKED FOR OR BID MAY BE INVALIDAT

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## **BUSINESS CLASSIFICATION CERTIFICATION STATEMENT**

**CONTRACTORS: Please complete the information below.** Terms used are taken from the U.S. Small Business Administration (SBA) Rules and Regulations (<https://www.sba.gov/>) and the U.S. Code of Federal Regulations (CFR). The term “controlled” refers to the management and daily operation of the business concern.

The company identified below (check all that apply):

1. \_\_\_\_\_ **IS NOT** a small business concern as defined in the regulations  
(If you checked here, **STOP. GO TO CERTIFICATION BELOW.**)
- \_\_\_\_\_ **IS a small business concern**, defined as one that is independently owned and operated, is organized for profit, is not dominant in its field, meets the SBA size standard eligibility (see reverse side of this form for examples of size standards), is registered and has its status represented in the U.S. Government’s System for Award Management (SAM) database. See <http://www.sba.gov/content/what-sbas-definition-small-business-concern>.
2. \_\_\_\_\_ IS a **small disadvantaged business concern** of which at least 51% is unconditionally and directly owned and controlled by one or more socially disadvantaged and economically disadvantaged persons who are U.S. citizens. See 13 CFR 124.105 for exceptions.
3. \_\_\_\_\_ IS a **women-owned small business concern** of which at least 51% is unconditionally and directly owned and controlled by one or more women who are U.S. citizens. See 13 CFR 127.
4. \_\_\_\_\_ IS a **HUBZone small business concern** that meets the certification eligibility requirements set by the U.S. SBA. See 13 CFR 126.
5. \_\_\_\_\_ IS a **veteran-owned small business concern** of which at least at least 51% is unconditionally and directly owned by one or more veterans or service-disabled veterans. See 38 CFR 74.
6. \_\_\_\_\_ IS a **service-disabled veteran-owned small business concern** of which at least 51% is unconditionally and directly owned by one or more service-disabled veterans. In the case of any publicly owned business, not less than 51% of the stock of which is owned by one or more service-disabled veterans. The management and daily business operations of which are controlled by one or more service-disabled veterans, or in the case of a veteran with a permanent and severe disability, a spouse or permanent caregiver of such veteran. See 13 CFR 125.11 et al.

### **CERTIFICATION**

I hereby certify the information supplied herein to be true and correct. (Any misrepresentation shall be subject to the provisions stated in item B on the next page.)

Company Name: \_\_\_\_\_

\_\_\_\_\_  
Signature of Company Officer

Company Address: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Type of Goods/Services: \_\_\_\_\_

North American Industry Classification System (NAICS) Code: \_\_\_\_\_



A. A small business concern is one that is independently owned and operated, is organized for profit, is not dominant in its field, has a place of business in the U.S., and operates primarily within the U.S. or makes a significant contribution to the U.S. economy. Size standard eligibility is based on the average number of employees for the preceding 12 months or on sales volume averaged over a 3-year period. See 13 CFR 121.201 for size standards identified by NAICS codes. The size standards for a few industries are shown below and are subject to change at any time.

1. SPECIALTY TRADE CONTRACTORS – “Small” if average annual receipts for preceding 3 years do not exceed \$15 million.
2. CONSTRUCTION, GENERAL CONTRACTORS – “Small” if average annual receipts for preceding 3 years do not exceed \$36.5 million.
3. MANUFACTURING – “Small” if 500 employees or less, except for some specific products which will increase the complement of employees to 750 or 1,000.
4. TRANSPORTATION – “Small” if average annual receipts for preceding 3 years do not exceed the amount shown for specific services.  
\$27.5 million – general freight trucking, local.
5. WHOLESALE TRADE, DURABLE AND NON-DURABLE GOODS – “Small” if 100 employees or less.
6. RETAIL TRADE – “Small” if average annual receipts for preceding 3 years do not exceed the amount shown for specific products.  
\$7.5 million – hardware stores.
7. SERVICES – “Small” if average annual receipts for preceding 3 years do not exceed the amount shown for specific services:
  - a) \$27.5 million – computer systems design services, custom computer programming services  
\$20.5 million – security guards and patrol services
  - b) \$18 million – janitorial services
  - c) \$38.5 million – passenger car rental
  - d) \$32.5 million – office machinery and equipment rental & leasing
  - e) \$7.5 million – general automotive repair

Annual receipts of a concern which has been in business for less than 3 complete fiscal years means the total receipts for the period the concern has been in business divided by the number of weeks in business, multiplied by 52. See 13 CFR 121.104.

B. Notice. Under 15 U.S.C. 645(d), any person who misrepresents a firm’s status as a small business concern, a qualified HUBZone small business concern, a small business concern owned and controlled by socially and economically disadvantaged individuals, or a small business concern owned and controlled by women in order to obtain a contract to be awarded under the preference programs established pursuant to 15 U.S.C. sections 637(a), 637(d), 638, 644, or 657(a), shall:

1. Be punished by imposition of fine, imprisonment, or both;
2. Be subject to administrative remedies including suspension and debarment; and
3. Be ineligible for participation in a program conducted under the authority of the Small Business Investment Act of 1958.